

## **ENVS 461 Internship Application Checklist**

\_\_\_ Each application packet shall contain the following elements in the order listed:

- Completed and signed IEPS Application Form
- Typed Research Proposal (Following formats below)

\_\_\_ One hard-copy of the application packet (stapled together) submitted to Dr. Mathews.

\_\_\_ One digital copy (pdf) of the application packet emailed to Dr. Mathews.

# ENVS 461 Internship Application Form

## Student Information

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Concentration: \_\_\_\_\_ Minor: \_\_\_\_\_

Hours Completed in Major: \_\_\_\_\_ Hours Completed in Minor: \_\_\_\_\_

## Internship Information

S.U. Faculty Internship Advisor: \_\_\_\_\_

*(Faculty member who has agreed to mentor your research and coordinate your internship.)*

Facility and Address: \_\_\_\_\_

\_\_\_\_\_

Facility Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed Internship Dates: \_\_\_\_\_ Number of Weeks: \_\_\_\_\_ Hours/Week: \_\_\_\_\_

*This form and the attached research proposal are submitted to the Institute of Environmental and Physical Sciences as my request to be considered for an Environmental Internship (ENVS 461).*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

S.U. Faculty Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\* PLEASE DO NOT WRITE IN SPACES BELOW\*\*\*\*\*

IEPS Internship Committee Recommendation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IEPS Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ENVS 461 Internship Application Research Proposal

**Students:** Type the following sections that describe the specific area of research interest that you propose to undertake.

- 1. Research Question:** This is a concise description of the major topic of your research – what is the question or problem that you will address?
- 2. Research Methodologies and Plan of Study:** This section is a 1-2 page detailed narrative describing the major components of the research that you will undertake. Describe how you will undertake research in order to address your question. Indicate if this will be a field, laboratory or meta-analysis study. The type of data that are to be collected and how they will be collected should be described in as much detail as possible. The specific techniques, *e.g.*, statistical analyses, protocols and instruments that will be used should be described in this section.